

CONTRACT FOR SERVICES

PROFESSIONAL PLANNING SERVICES BETWEEN THE NORTHEAST FLORIDA REGIONAL COUNCIL AND NASSAU COUNTY, FLORIDA FOR LOCAL UPDATE OF CENSUS ADDRESSES

The Northeast Florida Regional Council (CONSULTANT) will provide the professional and technical services required under this agreement in a manner consistent with the degree of care and skill ordinarily exercised by members of the same discipline currently practicing in and under similar circumstances as described as follows to Nassau County (COUNTY).

SCOPE OF SERVICES

The project shall consist of:

Using the 911 address database the Regional Council will perform the following GIS tasks.

1. Join the 911 data base to the census blocks;
2. Join the 911 and census blocks table to the census tracts;
3. Check data base for outliers and erroneous records;
4. Ensure that the file is geo-coded;
5. Delineate records that are outliers but do not remove from table; and
6. Convert GIS data base to pipe-delimited ASCII text.

DELIVERABLES

The final electronic file created pursuant to the tasks outlined in the SCOPE OF SERVICES will be sent to LUCA and the County in a format acceptable to each.

I. Data Collection, Analysis, Preparation and Presentation

The CONSULTANT will be responsible for obtaining any information necessary to update and complete the work; however, the COUNTY shall make available to the CONSULTANT data and information necessary for the CONSULTANT to complete the work. Additionally, both the CONSULTANT and the COUNTY shall identify a single person point of contact, and provide the name and contact information for this person no later than one (1) week after execution of the contract.

II. Administrative

The COUNTY shall provide to the CONSULTANT reasonable access to data and staff, and shall provide data in forms acceptable to the CONSULTANT.

DEADLINES

Unless otherwise agreed to by the CONSULTANT and the COUNTY, the deliverables will be provided to the COUNTY and to the LUCA within three weeks of the execution of this contract.

COMPENSATION FOR PROFESSIONAL CONSULTING SERVICES

The COUNTY shall pay to the CONSULTANT for professional consulting services satisfactorily performed in the amount of One-thousand six hundred dollars and zero cents (\$1,600.00), which includes all direct charges, indirect charges and reimbursable expenses, if any. The indicated fee is for performance of work specified in the SCOPE OF SERVICES identified on page 1 of this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed by their undersigned officials as duly authorized:

For the County:
NASSAU COUNTY

By: Marianne Marshall
Marianne Marshall, Nassau County
Board of County Commissioners, Chair
May 27, 2008

Approved as to form by the County Attorney
By: David A. Hallman
David A. Hallman, County Attorney

ATTEST AS TO THE CHAIR'S SIGNATURE:

John A. Crawford *EBK 6/11/08*
John A. Crawford, Ex-Officio Clerk

For the Council:
NORTHEAST FLORIDA REGIONAL COUNCIL

By: Brian D. Teeple
Brian D. Teeple, Executive Director

Date: 6/9/08